



February 17, 2021

To Whom It May Concern:

The Pennsylvania Underground Storage Tank Indemnification Fund (USTIF) is accepting electronic signatures (eSignatures) on claim related documents. Documents must be signed using a secure method where a user ID and password or pin are required; simply typing a name, regardless of font, is not acceptable.

When electronically signed documents are submitted to USTIF or ICF by anyone other than the signer, the signer should be copied in the transmission of the document. For example, Claimant approves paying for an invoice using an eSignature and the Consultant submits the invoice via email to RA- ICF-USTIF@icf.com; the Consultant should include the Claimant in the email transmitting the invoice.

In addition, the Competitive Bid Program has recently undergone some changes. Please visit <https://ustif.pa.gov/bids> and click on the link "Notice of Changes to USTIF Competitive Bid Program" for more information.

Sincerely,

Amy Steiner

Amy Steiner, Claim Manager

Pennsylvania Underground
Storage Tank Indemnification Fund