

June 29, 2020

TO: All USTIF Program Participants & Tank Installation/Inspection Firms

RE: USTIF COVID-19 Operations and Update

Dear Participant:

The Pennsylvania Underground Storage Tank Indemnification Fund (USTIF) offices in Harrisburg remain closed indefinitely. The COVID-19 pandemic is impacting the operations of the USTIF that has increased the need for digital/electronic workflow processes. Although USTIF has had a secure on-line payment system since July 1, 2017, checks for fees continue to be mailed to the Harrisburg office address.

In order to maintain financial responsibility under federal and state law, it is imperative that all participants use the on-line payment system through our website, <https://ustif.pa.gov>, as we no longer have the ability to process paper checks and they are being held at the U.S. Postal Service.

If you haven't yet enrolled for an account within our online system, please immediately establish an account. You will need your appropriate e-Facts ID number and your Tax Identification Number (EIN). The e-Facts ID Number is a 6-digit number located on the Tank Registration Placard issued by the Department of Environmental Protection (DEP). You may also contact technical support at websitesupport@ustifsupport.zendesk.com and assistance will be provided.

Checks that are continued to be mailed to the Harrisburg location will not be posted in a timely manner affecting the balances on accounts. This, in turn, may cause compliance and claim eligibility issues. We are making every attempt to avoid unpaid fees for program participants.

Very truly yours,

Richard J. Burgan, AIC
Executive Director
Bureau of Special Funds/USTIF