Bid Submission Coversheet

Request for Bid for [insert Solicitor name]

PADEP Facility ID#: PAUSTIF Claim #:

|  |  |
| --- | --- |
| Bidder Information | |
| Bidder Company Name |  |
| Mailing Address |  |
| Website |  |
| Contact Person for Bid |  |
| Contact Person’s Phone Number |  |
| Contact Person’s E-Mail Address |  |

|  |  |
| --- | --- |
| Bid Submission Enclosed  (check list) | |
| Technical Submission |  |
| Proposed Schedule |  |
| Required Responses Submission Form and all requested attachments |  |
| Copy of Insurance Certificate |  |
| Bid Cost Submission Form |  |
| List of Bid Labor Rates and Detailed Breakdown of Milestone Fixed-Costs to Support Bid Cost Submission Form (including but not limited to labor, subcontractor costs and mark-up, direct costs, and equipment) |  |
| Copies of Subcontractor Quotations/Bids/Proposal (if applicable) |  |

|  |  |
| --- | --- |
| Signature | |
| Signature of company representative authorized to bind the Bidder to the provisions contained in Bid Submission |  |
| Typed Name |  |
| Title |  |
| Date |  |