

BID INFORMATION MEMORANDUM
Fixed-Price Competitive Bid Solicitation
United Refining Company of PA
Kwik Fill Station M-108
102 Race Street, Clearfield, Clearfield County, PA
PADEP Facility ID #17-14820; PAUSTIF Claim #2010-0020 (S)

USTIF understands and appreciates the effort necessary to prepare a well-conceived response to a bid solicitation. As a courtesy, the following summary information is being provided to the bidders.

Number of firms attending pre-bid meeting: 15
Number of bids received: 10
List of firms submitting bids: Compliance Environmental Services
Converse Consultants
DMS Environmental Services, LLC
Environmental Alliance, Inc.
EnviroTrac, Ltd.
Groundwater & Environmental Services, Inc.
Letterle & Associates, LLC
Matrix Environmental Technologies, Inc.
Moody and Associates, Inc.
Sovereign Consulting, Inc.

This was a defined Scope of Work bid and so price was the most heavily weighted evaluation criteria. The range in cost between the ten evaluated bids was \$199,048.00 to \$483,637.00. Based on the numerical scoring, one of the ten bids was determined to meet the "Reasonable and Necessary" criteria established by the Regulations and was deemed acceptable by the evaluation committee for USTIF funding. The Claimant reviewed and selected the acceptable bid.

The selected bidder was Groundwater & Environmental Services, Inc.:
Bid Price - \$199,048.00.

The attached sheet lists some general comments regarding the evaluation of the bids that were received for this solicitation. These comments are intended to provide information regarding the bids that were received for this solicitation and to assist you in preparing bids for future solicitations.

GENERAL COMMENTS REGARDING EVALUATED BIDS

- When task descriptions presented in a bid response simply reference or copy the Request for Bid (RFB) task descriptions verbatim, it is not clear whether the bidder's technical personnel actually reviewed the RFB and historical site documents, understood the technical requirements, and developed task content that the bidder regarded as necessary and appropriate to accomplish the project objectives. Furthermore, the RFB clearly stated that simply referencing the RFB specifications / requirements or repeating the RFB text verbatim would not be considered a sufficient description of the bidder's proposed scope of work in full and in detail.
- Regarding installation and operation & maintenance of the VEGE remediation system, several bid responses either: a) specified a VEGE system design that did not account for all necessary system components; b) did not define the system maintenance requirements; c) proposed an inadequate VEGE system O&M schedule that was also inconsistent with the PADEP-approved RAP and RFB; d) did not address, or only vaguely addressed, system start-up procedures / trouble shooting; or e) did not describe the proposed remedial shed dimensions or construction materials as requested in the RFB.
- A limited number of bid responses did not recognize that a tap-in to the sanitary sewer line will be necessary for VEGE system water discharge as requested in the RFB.
- Bid responses that failed to address the subtask for conducting routine inspections of the kiosk sub-slab ventilation system were deemed unresponsive.
- Some bid responses did not account for all possible permits, as defined in the RFB, that may be needed for installation and operation of the VEGE remediation system. As such, there was some question as to whether these permits would be pursued.
- A limited number of bids failed to respond to all of the RFB-requested qualifications & experience questions. Failure to adequately address each of the requested qualifications & experience questions can directly affect an overall bid review score.
- The task description for the soil vapor intrusion assessment provided in some bid responses was deficient and did not provide details on the proposed number of soil vapor sampling events, sampling schedule, sampling methods, analytical program, or collection and analysis of appropriate quality assurance / quality control samples.