

**BID INFORMATION MEMORANDUM
Fixed-Price Competitive Bid Solicitation**

**Russell City Store
1536 Route 66
Deyoung, Elk County, PA 16728**

PADEP Facility ID #24-30431

PAUSTIF Claim #2014-0170(I)

The Pennsylvania Underground Storage Tank Indemnification Fund (PAUSTIF) understands and appreciates the effort necessary to prepare a well-conceived response to a bid solicitation. As a courtesy, the following summary information is being provided to the bidders.

Number of firms attending pre-bid meeting: 8

Number of bids received: 7

List of firms submitting bids:

- ATC Group Services, LLC
- CORE Environmental Services, Inc.
- DMS Environmental Services, LLC
- Environmental Alliance, Inc.
- Environmental Remediation & Recovery, Inc.
- Letterle & Associates, Inc.
- Mountain Research, LLC

This was a Defined Scope of Work bid and so price was the most heavily weighted evaluation criteria. The range in cost between the seven evaluated bids was \$89,837.17 to \$151,710.40. Based on the numerical scoring, two of the seven bids were determined to meet the "Reasonable and Necessary" criteria established by the Regulations and were deemed acceptable by the evaluation committee for PAUSTIF funding. The Claimant has the option to select any of the consulting firms that had a technical score that allowed the bid to advance to cost scoring to complete the scope of work defined in the RFB; however, PAUSTIF will only provide funding up to the fixed-price cost of the highest bid deemed reasonable and necessary for USTIF funding by the bid review committee. In this case the claimant elected to select one of the two bids the committee determined to be "Reasonable and Necessary":

The bidder selected by the Claimant was:

DMS Environmental Services, LLC: Bid Price – \$89,837.17.

The attached sheet lists some general comments regarding the evaluation of the bids that were received for this solicitation. These comments are intended to provide information regarding the bids that were received for this solicitation and to assist you in preparing bids for future solicitations.

GENERAL COMMENTS REGARDING EVALUATED BIDS

- It is essential that all information requested in the Request for Bid published at ustif.pa.gov/bids is provided with the bid response. Bids must be determined by PAUSTIF to be administratively qualified before they can advance to technical evaluation. For example, the “*Required Responses Submission Form*” requests that a copy of the bidder’s Standard Operating Procedures (SOPs) be included with the bid response. Some consultants failed to attach applicable SOPs. Such omissions could possibly render a bid response to be considered administratively deficient and eliminated from further review or negatively impact bid scores.
- On the “*Required Responses Submission Form*”, bidders must state if the Remediation Agreement included as an attachment to the RFB is accepted “as is”. If the Remediation Agreement is accepted “as is” then no proposed modifications should be listed in the form. If modifications to the Remediation Agreement are proposed they must be listed on the form; and, the Remediation Agreement is then not accepted “as is”. Stating “No” to acceptance of the Remediation Agreement will not disqualify or negatively impact bid scores. The proposed modifications will be evaluated. Unreasonable modifications may result in the bid being disqualified administratively; or may negatively impact bid scores. In order to preserve the integrity of the competitive bid program, an assumption or any other modification that was not included in the bid selected by the Claimant may not be added to the Remediation Agreement during the contracting phase. Proposed modifications must be listed on the “*Required Responses Submission Form*” under the Remediation Agreement section so they may be considered as part of the bid evaluation process.
- Some bids provided insufficient detail to adequately convey an understanding of site background necessary for demonstrating that: i) the bidder has a firm grasp of prior site investigations, historical and current site environmental conditions, and regulatory involvement / expectations; and ii) site environmental problems and challenges are clearly understood for successful execution of the RFB milestones. One or more bids may have not included an independent conceptual site model characterization.
- Bid scores may have been affected if all RFB work scope, technical and reporting requirements for each milestone were not adequately addressed.
- Major reports involving an engineering component, such as the SSCR / RAP for this bid solicitation, should be sealed and signed by both a professionally licensed geologist (PG) and engineer (PE). Some bids proposed only professional report certification by a PG. Engineering assistance for the Russell City Store site will be required for designing and overseeing the several phases of remedial pilot testing, evaluating the pilot testing data, preparing a remedial feasibility / alternatives analysis, and developing the proposed conceptual remedial approach for inclusion in the RAP.
- Some descriptions of Optional Cost Adder milestones were lacking reasonable detail, including the circumstance(s) under which each cost adder milestone might be triggered.