BID INFORMATION MEMORANDUM
Fixed Price Competitive Bid Solicitation

Solicitor

Shenango Township
Shenango Township Municipal Building
3439 Hubbard-West Middlesex Road
West Middlesex, PA 16159-2547
PADEP FACILITY ID #43-04177
PAUSTIF CLAIM #2016-0008(W)

April 6, 2020

The Pennsylvania Underground Storage Tank Indemnification Fund (PAUSTIF) understands and appreciates the effort necessary to prepare a well-conceived response to a bid solicitation. As a courtesy, the following summary information is being provided to the bidders.

Number of firms attending pre-bid meeting:	3
Number of bids received:	3
List of firms submitting bids:	Compliance Environmental Services, Inc. Core Environmental Services, Inc. Mountain Research, LLC

This was a Bid to Result Request for Bid and technical approach was the most heavily weighted evaluation criteria. The range in cost between the bids was $294,969.20 to $547,807.78.

The bidder selected by the claimant was Mountain Research, LLC - $540,431.45

The attached sheet lists some general comments regarding the evaluation of the bids that were received for this solicitation. These comments are intended to provide information regarding the bids that were received for this solicitation and to assist you in preparing bids for future solicitations.

GENERAL COMMENTS REGARDING EVALUATED BIDS

- Bid responses should include enough “original” language and thought that the knowledge and approach of the firm can be evaluated. The reason is that the bidders are not prequalified and the evaluation committee must evaluate the technical aspects of the bid and bidder. Specifically, bidders should not just copy and paste the language in the RFB and provide a cost or not just that the task will be completed for certain cost. An explanation should be provided as to how the task will be completed and all pertinent detail should be included.

- Consultants were directed in the RFB to specify objective criteria as part of their pilot testing discussion that could be evaluated to determine whether the remedial action proposed is a feasible strategy. Bid responses were to include specific and appropriate upper and lower limits of the selected criteria that could be independently measured or verified. The critical criteria identified in each bid and their associated acceptable range of testing results is evaluated by the bid evaluation committee as part of the technical review. If the requested criteria is not provided, is unrealistic, and/or unreasonably narrow, then it reduces the favorability of the bid as viewed by the bid evaluation committee.

- With this being a Bid-to-Result RFB, the remediation system activities had a performance-based component to it and certain requirements (such as up-time). All was specifically discussed in the RFB. Bids should acknowledge the warranty requirements and components as well as not include language or assumptions that may be construed as contradicting that requirement.

- Bid responses should follow the directions and bid one of the technologies specified in the RFB. Consultants are welcome to propose or suggest a different technology or a modification to the technology; however as indicated during the bidding process, the consultant should provide that information and costs in a separate proposal.

- Bid responses and costs should include all requested activities required to complete the Scope of Work included in the RFB. Specifically, if the RFB instructions direct that bid responses should include the costs to complete communications, updates, and meetings; then the consultant should include those costs in their fixed price bid. Consultants should not put assumptions in their bid that indicate that they will bill certain management tasks separately when the RFB indicates they should be included.

- Bids need to clearly and unambiguously accept the Remediation Agreement provided in the RFB as well as include any requested changes to the aforementioned contract. As noted, the Remediation Agreement provided in the RFB will be the base for the contract to be signed for this project, not a consultant’s internal proposal or contract. This includes any consultant’s internal proposal or contract with terms and conditions contrasting that of the Remediation Agreement.

- Please note that tasks and costs related to pilot testing and reporting must be captured under the Pilot Testing and Reporting Milestone, and not included in the Supplemental Site Characterization Activities and Reporting. If pilot testing tasks and costs are included in this Site Characterization Milestone, the bidder’s technical score may be negatively impacted.

- Please bid the scope of work as provided in the RFB unless otherwise directed. Consultants are welcome to propose or suggest a change in the SOW; however the consultant should bid the SOW as presented in the RFB and provide any suggested modification to the SOW and provide the cost difference (+ or -) separately in the proposal.

- The RFB requested a total fixed-price bid to complete a specific scope of work. Bids should not include an assumption or a reference to a level of effort and/or hours. Costs provided in your bid should be developed using your professional opinion, experience, and the data provided.

- Provide a clear description of how the proposed work scope will be completed. The bid package should specifically discuss all tasks and subtasks that will be included under the fixed price contract, what specific activities are included in each task, and how the tasks will specifically be completed (i.e. explain your groundwater sampling method, which guidance documents will be prepared, how waste will be disposed, what will be completed as part of the SRS, etc.).

- Please include all requested information (insurance, qualification questions, cost spreadsheet, schedule, labor rates, etc.) in the bid submittal.

- Bids should include costs to dispose of all anticipated volumes of waste related to the tasks included in the SOW. The volume of waste should be estimated using your professional opinion, experience, and available information. If your bid proposes to dispose of waste under a permit, then your bid needs to address the potential situation of a permit not being approved. Bids need to specifically indicate that your bid costs include the costs to dispose of the waste even if a permit is not approved. As indicated in the bid, there should be no assumptions on waste and assuming that a permit will be approved is still making an assumption on waste. Bids should also clearly detail how all waste will be handled.

- Bids should appropriately discuss and provide costs for the cost adders included in the RFB.

- Bidders should follow the specific instructions provided in the RFB and include the correct number of events based on their proposed schedule. Specifically, if the RFB requests costs to complete events every two weeks from the time of contract execution through the completion of a specific report based on the schedule provided from the bidder, then the expectation is that the bidder will include enough events on their schedule and in their costs.